

APPLICATION FOR TLC RESIDENCY

Please be prepared to complete your application in full - there is no ability to save and return to complete at a later date.

* Required

1. Email address *

2. Name (First , Middle, Last) *

3. Maiden Name and/or Alias:

4. APPLICATIONS ARE CURRENTLY BEING ACCEPTED FOR NEW GRANTEES FOR THE 2021 FALL SESSION ONLY. Are you applying for a residency between September 10, 2021 - January 28, 2022 *

Mark only one oval.

☐ Yes *Skip to question 5*

APPLICATION INFORMATION

5. Regardless of being accepted, have you ever applied for a TLC residency before? *

Mark only one oval.

☐ Yes

☐ No *Skip to question 6*

PERSONAL INFORMATION

6. Please list all addresses that you have had for the last five years: *

Please provide address, starting with current, and dates that you resided at each address.

7. What is your primary phone number? Is this a cell, business or home phone? *

8. The residency takes place in a typical two-story personal residence. Are there any accommodations that you would need in order to participate in a residency? *

Mark only one oval.

☐ Yes, I have a condition(s) that will need attention.

☐ No, I have no conditions that require TLCHF assistance.

9. If you checked yes, please describe more fully and be specific as to how we may accommodate your needs.

10. Have you ever been convicted of a crime? NOTE: Background checks will be conducted on all successful candidates. *

Mark only one oval.

- ☐ No
- ☐ Yes
- ☐ If yes, please explain:

Online Accounts

11. If you have a website related to your project, please provide the website address:

12. Please list the address for all PROFESSIONAL social media accounts. If none, please write NONE. *

Education

13. List the institution of your highest level of education and date of graduation *

14. List additional training you may have received (certifications, online courses, etc) and the date you attended.

15. Please list any retreats/residencies that you have attended in the last three years, in the field below. if you have not attended any, please say NONE. *

Employment History

16. Please list all employment for the past five years. *

Include name of company, dates of employment and a brief description of your job and how it might apply to your project and/or goals.

INCOME

TLC Foundation seeks to award residencies to women who cannot afford a personally financed work retreat. An annual household income of no more than \$75,000.00 is our benchmark for granting residency. Exceptional circumstances may be discussed at the time of application. Candidates that are awarded a residency will be asked to confirm their income by submitting the first sheet of their latest tax return.

17. Annual Income *

18. IRS Filing *

Mark only one oval.

- ☐ Single
- ☐ Married-Filing Jointly
- ☐ Married-Filing Separately

STIPEND REQUEST

Turkey Land Cove Foundation pays for round-trip bus travel from New York, Providence, and Boston to Martha's Vineyard Steamship Authority Terminal in Woods Hole, MA, and round-trip Steamship Ferry tickets to Martha's Vineyard for all Grantees. PLEASE DO NOT INCLUDE THIS EXPENSE IN A STIPEND REQUEST.

Stipends will OCCASIONALLY be granted to help cover additional expenses that are needed to support a grantee's ability to participate in a residency. This includes travel expenses from outside of the Northeast region, material expenses critical to the success of the project, or other expenses that the grantee would not be able to cover on her own. Our entire stipend budget is less than \$2,000.00 a year. Please be aware of that when you make your request.

Please read and check all criteria and restrictions to before applying for a stipend.

19. Are you requesting a stipend? *

Mark only one oval.

- ☐ Yes
- ☐ No *Skip to question 23*

Stipend Amount, Criteria & Restrictions

20. STIPEND CRITERIA AND RESTRICTIONS *

Please check each box indicating that you're aware of stipend criteria & restrictions:

Check all that apply.

- ☐ Stipends will not be awarded to Alumnae.
- ☐ Stipends will not fund lost income or expenses for hired professional help.
- ☐ All stipend request must be submitted at the same time your application is submitted.
- ☐ Requests must clearly state what the stipend will be used for and total amount of funds requested.
- ☐ Stipends awarded are a percentage of the total cost, grantees should plan to fund a small portion of their expenses.
- ☐ Stipend checks are issued after all receipts have been submitted.

21. What specific amount are you requesting?

22. What specifically will the money be used for and why it is not possible for you to accomplish your goals without our assistance?

PROJECT INFORMATION

23. What field does your project pertain to? *

Mark only one oval.

- ☐ Artist-Performing
- ☐ Artist-Visual
- ☐ Business
- ☐ Government/Civic/Non-Profit
- ☐ Scholar
- ☐ Writer

24. Are you applying with a co-collaborator? *

NOTE: Each collaborator MUST submit their own individual application. No more than four people can collaborate on one project.

Mark only one oval.

- ☐ Yes
- ☐ No

25. If yes, please note what is the name of your co-applicant?

26. Please describe your project fully and list your goals for the time spent during a TLC residency: *

27. Now summarize your project in twenty words or less: *

28. FOR AUTHORS: What is your publishing plan for this project?

Mark only one oval.

☐ Traditional Publisher

☐ Publishing Services

☐ Self-Publish

29. FOR AUTHORS: What is your genre or category of work?

Mark only one oval.

☐ Option 1

30. FOR AUTHORS: Do you have an agent or publisher for this work? If no, have you worked with an agent or publisher in the past?

31. FOR NON-AUTHORS: List three specific ways in which you will measure the success of your residency.

32. What steps have you already taken to help you achieve your goal? *

33. If you have additional information to add to your application it should be emailed separately to director@turkeylandcovefoundation.org. Only pdfs, jpgs and word documents will be accepted. Also, 3rd party applications, DropBox, Google Drive, etc. will not be opened to get your documents. *

Mark only one oval.

- ☐ Yes, I am emailing additional documents.
- ☐ No, my application is my complete submission.

REFERENCES

Three letters of reference are required with your application. The form for references is located at <http://bit.ly/38zR12L>.

The applicant is solely responsible for references arriving by the application deadline date. Any application without the required number of reference letters will not be considered.

Number of
Weeks
Requesting

PLEASE NOTE THAT CURRENTLY, WE ARE REQUIRING THAT ALL RESIDENCIES LAST FOR TWO WEEKS TO ADHERE TO COVID-19 GUIDELINES. OUT OF AN ABUNDANCE OF CAUTION, WE WILL CONTINUE THAT POLICY THROUGH 2021.

34. Please check three dates for your residency? *

Check all that apply.

- ☐ Friday, September 10, 2021 - Friday, September 24, 2021
- ☐ Friday, September 24, 2021 - Friday, October 8, 2021
- ☐ Friday, October 8, 2021 - Friday, October 22, 2021 (Columbus Day)
- ☐ Friday, October 22, 2021 - Friday, November 5, 2021
- ☐ Friday, November 5, 2021 - Friday, November 19, 2021 (Veterans Day)
- ☐ Friday, November 19, 2021 - Friday, December 3, 2021 (Thanksgiving)
- ☐ Friday, December 3, 2021 - Friday, December 17, 2021 (Hanukkah)
- ☐ Friday, December 17, 2021 - Friday, December 31, 2021 (Hanukkah-Christmas-New Year's Eve)
- ☐ Friday, December 31, 2021 - Friday, January 14, 2022 (New Year's Eve and New Year's Day)
- ☐ Friday, January 14, 2022 - Friday, January 28, 2022

35. Please list your three date choices in your priority order. *

36. If we cannot meet your date requests, is your schedule flexible or are these the only dates available for your residency? *

Mark only one oval.

- ☐ Yes, I'm flexible
- ☐ No. my residency must happen within my three chosen dates

37. How did you hear about Turkey Land Cove Foundation? *

Please be specific.

Agreement

By submitting this application, I agree that Turkey land Cove Foundation has the right to request additional information for consideration of my application and that TLCF may independently verify any of the information that I have provided. If I am accepted by TLCF for this program I will be provided room and board during my stay. I understand that the facility is not fully physically accessible to all and that meals will be prepared in an ordinary residential kitchen and cannot accommodate all dietary restrictions safely.

38. Please read and check all boxes acknowledging that you understand all expectations of your application and possible residency. *

Check all that apply.

☐ The applicant is solely responsible for references arriving by the deadline date and is aware that applications without the required three references will not be considered. The reference form can be found at <http://bit.ly/38zR12L>.

☐ Weeks run from Friday to Friday.

☐ You will plan to arrive on the 2:30pm boat to MV and return on the 9:30am boat to Woods Hole.

☐ No pets are allowed on the property. Emotional Support Animals are welcome in accord with the TLCF ESA Requirements. Please e-mail director@turkeylandcovefoundation.org for details.

☐ Each collaborator must submit their own application, providing their UNIQUE contribution to the project.

☐ You have checked your calendar to make sure that you are available for the dates you selected

☐ Travel is arranged by TLC except for airline flights to Boston, NYC or Providence, RI.

☐ Additional documents for your application will be emailed in Word or PDF format only.

39. By typing your name you agree that the information you have supplied is truthful and that you will adhere to all rules and policies of the Turkey Land Cove Foundation, and is legally binding upon submitting this application. *

40. Please choose today's date as the legally binding date you have submitted this application *

Example: January 7, 2019

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